

# Brisbane Independent School

## STANDARD ENROLMENT - FUNDING AND FEES EFFECTIVE FROM JANUARY 2017

Your fees are used with Commonwealth and State Funding to provide a highly individualised education for your child. The fees ensure that your child is provided with a high standard of teaching, stationery and materials, core textbooks and Ju Jitsu and Yoga instruction, all to support their learning.

<b>Fees – PER TERM</b> (Four Terms in a School Year)	<b>1<sup>st</sup> child</b>	<b>2<sup>nd</sup> child</b>	<b>3<sup>rd</sup> child</b>
<b>Fulltime Tuition Fees</b>	<b>\$1961</b>	<b>\$1482</b>	<b>\$1003</b>

*\*Payment in full of the term invoice by the due date will attract a \$25 per child discount for full fee paying students.*

*\*\* Big Cat students will get a credit off each term's fees as they do not participate in all activities.*

### ONCE YEARLY or SINGLE TERM FEES

The additional fees listed below are added to your term invoice at different points in the year; please ensure you add them to your calculations. Explanation of these fees is detailed below the table.

<b>Additional Fees</b>	<b>Child/Family</b>	<b>Term Charged</b>	<b>Cost</b>
Association Membership for 1 parent per year	Per family	1	\$17.60
Volunteer Fee Per Term (for those families that do not wish to volunteer)	Per family	As Needed	\$300
BIStopia Fee ( Term 2 ONLY)	Per Child	2	\$15
Incursions and Excursions	Per Child	1,2,3,4	Varied
Initial Fee Agreement Set Up per year	Per family	As needed	\$20
Monthly Overdue Account Fee (Charged to any family that has an account balance past the due date of any invoice)	Per Family	As Needed	\$30

**An Association Membership Fee of \$17.60** is charged annually. This fee must be paid in the first fee invoice for the school each year. This fee gives 1 nominated parent per family voting rights at the Association AGM. If both parents want this right then another \$17.60 must be paid for the other parent to be nominated.

### Volunteer Fee

As BIS is a community school we value and need your time as a volunteer at working bees and your participation in one of the management teams. However, we realise that some families are time poor. Consequently you have the option of volunteering yourself, or acknowledging those that do by paying a **volunteer fee of \$300 in lieu**. Each term you will be asked to submit a School Stream form nominating if you will be volunteering. If instead you choose to pay the volunteer fee of \$300 this fee will be included on that term's invoice. If you volunteer you must complete a minimum of **3 hours of working bee attendance** and **3 hours of team leader approved tasks**.

### **BISTopia Fee**

The BISTopia Fee is only charged on the **Term 2** invoice and is a **non refundable** Fee of **\$15 per child** to help cover the costs of Bistopia in Term 2, when each classroom buys various unusual materials and resources to be used by the students to create products for their business or service. The whole school enjoys these products and the total experience, so we all pitch in to help a bit.

### **Excursions and Incursions**

During the term class groups will participate in a variety of excursions and incursions that will incur a cost. We aim to keep the excursions within a \$40 budget however, some terms the total may exceed this amount if a particularly exciting or special opportunity becomes available.

### **Extra texts or tuition**

This includes any special needs textbooks or tuition required for individual children's needs. These costs would be discussed with you before they are expended to ensure you are comfortable with the cost.

### **Extra Curricula Lessons**

Various extra curricula activities are available for students, please see Admin or email on [office@bis.qld.edu.au](mailto:office@bis.qld.edu.au) to find out the current options. Each provider will invoice you independently of the school.

## **ENROLMENT COSTS NOT INCLUDED IN TUITION FEES**

Details of all payment agreements and responsibilities over fee payment are detailed in your enrolment contract that you receive if an offer is made to your child to come to BIS.

### **Waitlist Fee**

Names are put on the BIS waiting list on receipt of a completed Waitlist Form and payment of a Waitlist Fee of \$150.00 for each child. This is a non-refundable fee to cover the administration of keeping you in the BIS Community in the years before you start.

### **Application for Enrolment**

Applications for enrolment are considered on receipt of a completed Application Form and payment of an Application Fee of \$600.00. If you are enrolling more than one child in the same term this fee applies once only.

If you decide not to continue to enrolment after an offer is made, you will forfeit \$200 of the enrolment fee as an administration cost. If your family accepts a place at BIS, \$400 of your enrolment fee will be credited against the 4<sup>th</sup> term of attendance tuition fees. If a student does not continue enrolment for the full 4 terms this fee is then non refundable in full.

### **Bond**

A bond equivalent to one term's fees must be paid when enrolment is accepted prior to your child starting school. Your child's place at BIS is not confirmed until this is paid. To recover the bond at the end of enrolment you must follow the End of Enrolment Process and lodge an "Intention to Leave" form by week 5 of the term prior to the one in which you will cease attending. E.g. we are not returning in term 3 therefore we must give notice by week 5 of term 2. Bond amounts vary depending on the number of children you have at the school. For those families with more than one child attending BIS the lesser held bond value will be refunded each time a student departs BIS.